

## Students Email-Alias

### What is my email-alias?

In your Business card, click “Services” and then “Email-Alias”. On a separate page, you will be able to view the new email-address, which will be structured the following way:

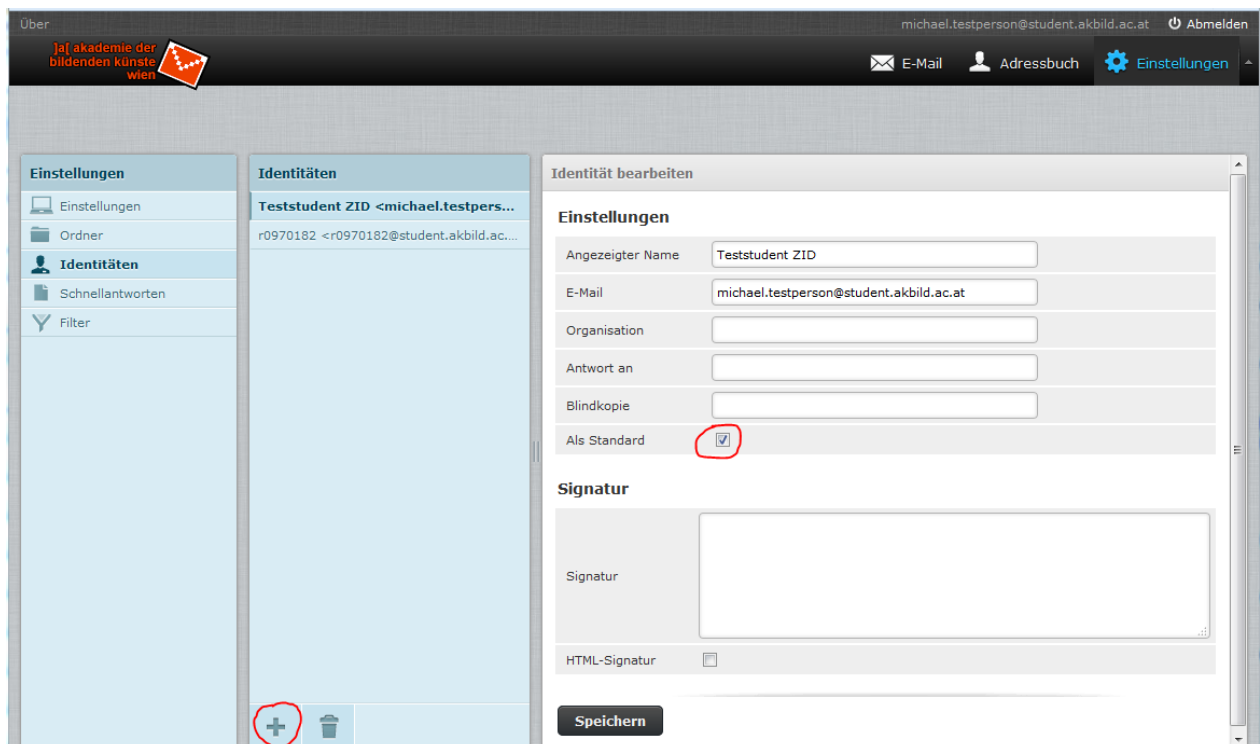
`<vorname>.<nachname>@student.akbild.ac.at`

Should there be more than one person with the same name, the system will automatically generate a number after your last name:

`<vorname>.<nachname>1@student.akbild.ac.at`

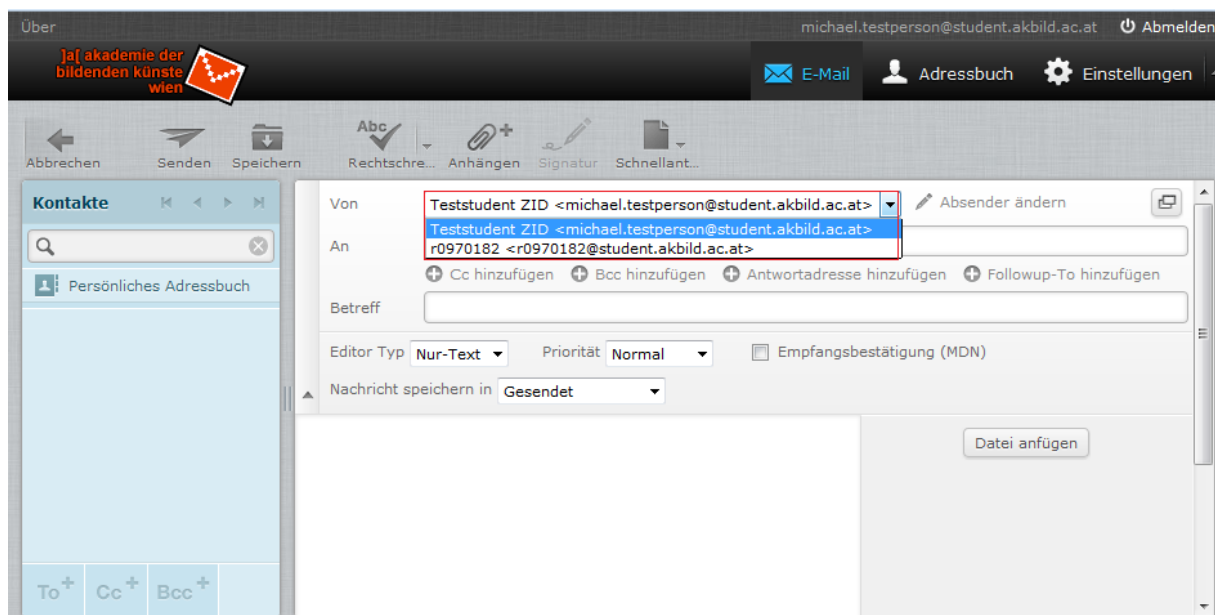
### Register your Email-Alias in Webmail

Log on to Webmail: <https://student.akbild.ac.at/webmail>. Click on „Einstellungen“ → „Identitäten“. With a click on „+“ symbol a new identity is created. Enter your email-alias (from CampusOnline) in the box „E-Mail“. If you mark the option „Als Standard“, your new emails are sent automatically from your alias-address (and no longer from „rxxxxxxx@student.akbild.ac.at“).



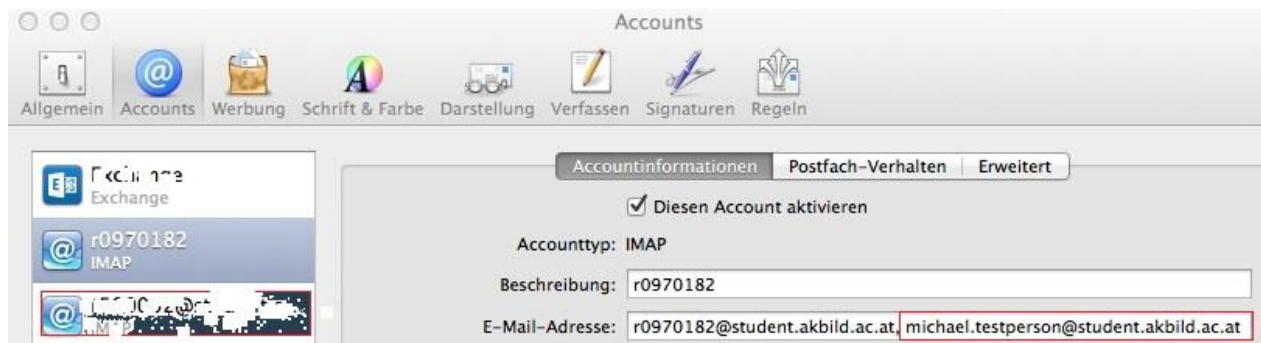
If you write an email with webmail, it is possible to select whether the e-mail should be sent from „rxxxxxxx@student.akbild.ac.at“ or from the alias-address.

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## Use your Email-Alias with a MailClient

**Apple Mail.** If the student account is set up in Apple Mail, it is possible to add your email-alias in „mail settings“ → „account informations“ → in the box „E-Mail-Adresse“, separated by a comma. The new Email-Alias is available thereafter.



**Thunderbird.** In *Extras > Konten-Einstellungen > %Konto-Name(Akademie-StudentenMailkonto)% > Weitere Identitäten...* your Email-Alias can be entered. If you write or reply to a message, you can use the alias email address by selecting it in the „Von“-drop-down-list.

**iOS.** In *Einstellungen → Mail, Kontakte, Kalender → Akademie-Studenten-Mailkonto → „Account“ → „E-Mail“ → „Weitere E-Mail-Adresse ...“* your Email-Alias can be entered. Here also can be selected which email address will be used as standard.